

Kaukauna, WI
February 19, 2025

The regular meeting of Kaukauna Utilities Commission was called to order at 3:00 p.m. by President Lee Meyerhofer. Commission members present were John Moore, Pennie Thiele, Sue Hennes, Greg Lenz, Lee Meyerhofer, Tony Penterman, and Paul Van Berkel. Also present were Michael Avanzi, Clara Pickett, Dave Pahl, Zach Moureau, Tara Schmitz, Sam Brittnacher, Andy Vanden Heuvel, and Amy Brick from KU; Brian Roebke; Frank Barth, WPPI Energy Services Manager; Tyler Vorpapel, Director of Legislative and Regulatory Relations at MEUW; Congressman Tony Wied; Chris Grawien, District Director for Congressman Wied; and Jared Walker Smith from Boardman Clark.

Congressman Tony Wied addressed the Commission.

It was moved by John Moore, seconded by Sue Hennes to approve the minutes of the January 22, 2024 Commission meeting.

All members voted aye.

Motion Carried

Environmental & Compliance Manager Zach Moureau informed the Commission that the bulkhead wall between the Little Chute Powerhouse and the Little Chute Dam has several significant cracks and is severely deteriorating. This condition was noted by the Federal Energy Regulatory Commission (FERC) during their 2022 Annual Safety Dam Inspection. The FERC inspection report requires KU to repair the bulkhead wall by December 31, 2025. The FERC approved repair plans involve removal of the concrete facing on a portion of the wall, reconstruction of the stacked stone and masonry wall, and replacement of the concrete facing. The project will combine several other concrete repairs at the Little Chute Plant including repair of spalling concrete and grout injection at several seepage points. The project was included in the 2025 Capital Budget with a budgeted cost of \$553,000 (including federal grant funds). KU applied for federal grant funds for this project and was selected to receive 30% of the project costs through the Department of Energy's (DOEs) Section 247 Grant Program. Project costs will also include KU labor, third party construction materials testing, equipment rental for stop gate relocation, engineering, and several other items. These additional items will remain within the amount budgeted for 2025. Three bids were received with Michels Construction being the lowest evaluated bidder. The following three bids were received:

<u>Contractor</u>	<u>Bid Amount</u>
Michels Construction, Inc.	\$301,000
Lunda Construction Company	\$451,320
Veit & Company, Inc.	\$456,800

It was moved by John Moore, seconded by Greg Lenz to authorize the General Manager to award the Little Chute Plant Bulkhead Wall Repair Project (G25-04) to Michels Construction, Inc. in the amount of \$301,000.

Roll Call Vote:

Tony Penterman aye
Pennie Thiele aye
Sue Hennes aye
Greg Lenz aye

John Moore aye
 Lee Meyerhofer aye
 Paul Van Berkel aye

Motion Carried

Environmental & Compliance Manager Zach Moureau informed the Commission staff solicited bids for the water and sewer relay project in the Desnoyer and Tobacnoir area. This project will replace 4,400 feet of 6” cast iron water main with 8” c900 PVC pipe. The current water main was installed between 1923 and 1955. The project includes 48 private lead services along with 84 utility side lead services. KU also solicited bids for a section of the Industrial Park to replace the water main (Tower Drive, Prospect Lane, and Badger Road). This project will replace 12” and 16” water mains from 1975 (ductile) to all 12” c900 PVC pipe for a total of 9,250 feet. After bid evaluation, it was determined that all bids met the specification. Eight bids were received and evaluated with Carl Bowers & Sons Construction being the lowest bidder. The following eight bids were received:

<u>Contractor</u>	<u>KU Water Main Relay</u>
Carl Bowers & Sons	\$2,867,120.36
Dorner, Inc.	\$2,979,998.50
Kruczek Construction	\$2,991,404.07
Feaker & Sons	\$2,941,244.50
DeGroot, Inc	\$3,194,117.32
PTS Contractors	\$3,135,901.90
David Tenor Corp	\$3,298,950.65
Advance Construction	\$3,311,540.36

It was moved by Paul Van Berkel, seconded by Pennie Thiele to authorize the General Manager to award KU’s portion of Project WM25-01 and all of WM25-03 including the alternate bid to Carl Bowers & Sons Construction Company in the amount of \$2,867,121.

Roll Call Vote:

Paul Van Berkel aye
 Sue Hennes aye
 Pennie Thiele aye
 John Moore aye
 Tony Penterman aye
 Greg Lenz aye
 Lee Meyerhofer aye

Motion Carried

Environmental & Compliance Manager Zach Moureau provided information to the Commission regarding the replacement of the #10 Well Building. The project includes construction of a new well building, electrical component upgrade, replacement of the existing well pump, and rehabilitation of the well. The site plan and renderings will be brought to the City Plan Commission on March 6, 2025.

Environmental & Compliance Manager Zach Moureau provided information to the Commission regarding the new water treatment plant that will be built adjacent to the City Pool (Water Treatment Plant 1) as well as rebuilding a portion of the buildings associated with Well #9 (Water Treatment Plant 2). At Water Treatment Plant 1, there will be a new building located on the property along with a ground storage

reservoir. At Water Treatment Plant 2, the existing Well #9 filter building will remain but the building that houses Well #9 will be demolished and reconstructed. The site plan and renderings will be brought to the City Plan Commission on March 6, 2025.

The Commission reviewed the Electric and Water Financial Statements and the monthly reports.

General Manager Michael Avanzi reviewed highlights from the monthly department updates informing the Commission Congressman Tony Wied spent the day at KU touring the facilities, the Kaukauna Fire Department, and Ahlstrom paper mill. Members of Senator Tammy Baldwin's staff will be given a tour of the main water treatment plant tomorrow. Staff are working with her team to pursue federal funding for the water treatment system project and plan to meet with them while in Washington D.C. at the Legislative Rally. He and Mayor Penterman attended the MEUW Day at the Capitol on February 5th advocating on behalf of KU customers. KU will have five commissioners and himself at the Legislative Rally in Washington D.C. February 24-26. A half day of power quality troubleshooting is planned at KU on April 30th. A save-the-date message was sent to key accounts, and an online registration form will be sent the first of the month. The electric rate study was filed with the PSCW on January 29, 2025. A bill insert will be going out to customers this month that will help them understand the rate proceeding and how to get involved.

Engineering & Operations Director Dave Pahl provided an update on the loss of the transformer at Kaukauna North Substation informing the Commission staff have been working with ATC to ensure they have the data needed for the relay setting changes. Staff have also been working to schedule an outage on the transmission lines coming into the substation to remove the failed transformer and replace it with the spare transformer from the KU pole yard. The outage will take place in the week of February 24th.

Finance & Administration Director Clara Pickett informed the Commission starting January 1, 2025, the billing and customer service department shifted the meter reading schedule, combined billing cycles and adjusted the electric disconnection schedule from every Wednesday to two Wednesdays a month to align with customer due dates and bill dates. Billing cycles 1 & 2 (Kaukauna Northside) will be combined with cycles 3 & 4 (Little Chute). The meter read date will be the 1st of every month. Billing cycles 5 & 6 (Kaukauna Southside) will be combined with cycle 7 (Rural). The meter read date will be the 15th of every month.

Engineering & Operations Director Dave Pahl informed the Commission that the drive shaft on the unit #2 generator at John Street Hydro broke, forcing us to run the unit on one turbine. Staff are working with contractors to make the best investment for KU at the plant.

General Manager Michael Avanzi informed the Commission scholarship awards for 2025 have been increased. This year KU is offering (2) \$3,000 scholarships and (1) \$1,500 scholarship to students pursuing a 4-yr degree, (1) \$1,500 scholarship to students enrolling in the Electrical Power Distribution Program, and (1) \$1,500 scholarship to students enrolling in any trades program at a technical college. Two employees from the water department attended the American Water Works Association (AWWA) conference in Wisconsin Dells last week. They competed in the Hydrant Hysteria competition in which they assembled a fire hydrant making it to the semi-finals but lost to Milwaukee in the semi-final round. KU's carbon footprint for 2024 was 1.86 lbs/MWh (11.4% reduction from 2023 baseline) which exceeded our goal for a reduction in KU's carbon footprint by 8% in 2024.

The Commission chose not to adjourn to closed session pursuant to Wis. State Statute 19.85(f) for review of data Kaukauna Utilities is prohibited from making public under Wis. Stat. 196.137, including Kaukauna Utilities Write Off Journal details, Check Register details and Customer Usage and Billing.

It was moved by John Moore, seconded by Greg Lenz to approve the January accounts receivable write-offs.

Roll Call Vote:	Tony Penterman	aye
	John Moore	aye
	Paul Van Berkel	aye
	Sue Hennes	aye
	Lee Meyerhofer	aye
	Pennie Thiele	aye
	Greg Lenz	aye

Motion Carried

It was moved by Paul Van Berkel, seconded by Sue Hennes that checks numbered 1726 through 1751, 10056 through 10101, and checks numbered 81498 through 81606 in the amount of \$7,050,235.70 be approved for payment.

Roll Call Vote:	John Moore	aye
	Pennie Thiele	aye
	Greg Lenz	aye
	Lee Meyerhofer	aye
	Paul Van Berkel	aye
	Sue Hennes	aye
	Tony Penterman	aye

Motion Carried

It was moved by John Moore, seconded by Pennie Thiele to adjourn to closed session pursuant to Wis. State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation at 4:36 p.m.

All members voted aye.	Motion Carried
------------------------	----------------

It was moved by John Moore, seconded by Tony Penterman to return to open session at 5:12 p.m.

All members voted aye.	Motion Carried
------------------------	----------------

It was moved by John Moore, seconded by Tony Penterman to approve the recommended positions and updated organizational chart.

All members voted aye.	Motion Carried
------------------------	----------------

It was moved by Tony Penterman, seconded by Greg Lenz to adjourn.

All members voted aye.	Motion Carried
------------------------	----------------

The meeting ended at 5:15 p.m.

John P. Moore

Secretary

Minutes taken by Amy Brick